

PROPERTY INFORMATION QUESTIONNAIRE

To be completed
by the seller

ABOUT THIS FORM

Part A: Disclosure of material facts. Getting the property 'Market Ready'

The information which you provide must be accurate. Whether you are the owner of the property or represent someone who has died or is unable or unavailable to complete the form, the form should be completed as though the questions are being answered by the owner.

This form is required to ensure that the Consumer Protection from Unfair Trading Regulations 2008 are complied with during the marketing of the property and must be completed as accurately as possible. Under the Consumer Protection from Unfair Trading Regulations 2008 it is important to disclose anything that would materially affect the transactional decision of the average consumer.

If you do not know an answer to a question then that is fine but please provide as much information as possible and do not omit information.

The information will be used by the conveyancers representing yourself and the buyer during the conveyancing process and will form part of the contract for the sale of the property. If any of the information changes before you complete the sale then you should let your conveyancer know as soon as you become aware of the new information.

Instructing your conveyancer now will mean that they can review the information which you have provided and help you resolve any title defects or replacing missing documents will significantly speed up the sale.

Part B: Getting the property 'Sale Ready'

Whilst you only need complete the information in Section A to enable the property to be marketed, by completing Section B now you may save both time and money during the conveyancing process. Therefore we recommend that you complete all sections now.



Is your agent Propertymark Protected?

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Part A: Disclosure of material facts

1. PROPERTY TO BE SOLD

Throughout this form this property may be referred to as 'the property', 'this property' or 'your property'.

1.1 Property address

Address 1			
Address 2			
Town			
County		Postcode	

1.2 What is the title to the property?

Freehold	<input type="checkbox"/>	Managed freehold	<input type="checkbox"/>	Leasehold	<input type="checkbox"/>	Unknown	<input type="checkbox"/>
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1.3 If leasehold, complete the following

Length of lease		Years remaining		Ground rent	
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Does the ground rent increase? If yes, provide details below.	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

1.4 If leasehold or a managed freehold, complete the following

The name of the managing agent	
Annual service charge	£
Additional fees payable on sale or letting	£
The name of the Freeholder or Rentcharge owner	
Details of sinking fund	

Are there restrictions imposed by a lease or otherwise? If yes, provide details.	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

1.5 What parking arrangements are there?

Garage	<input type="checkbox"/>	Allocated parking space	<input type="checkbox"/>	Driveway	<input type="checkbox"/>
On street	<input type="checkbox"/>	Resident permit	<input type="checkbox"/>	Metered parking	<input type="checkbox"/>
Shared parking	<input type="checkbox"/>	None	<input type="checkbox"/>	Other:	<input type="checkbox"/>

1.6 Listing and Conservation

1.6.1	Is your property a listed building?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
	If yes, provide details of the listing and any relevant documents.			
1.6.2	Is your property in a designated conservation area?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
1.6.3	Are any trees on the property subject to a tree preservation order?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
	If yes, answer 1.6.4.			
1.6.4	Have the terms of the order been complied with? Attach a copy of any relevant documentation to this form.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

2. DISPUTES AND COMPLAINTS

2.1	Have there been any disputes or complaints regarding this property or a property nearby? If yes, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

2.2	Is there anything which might lead to a dispute about the property or a property nearby? If yes, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

3. ALTERATIONS AND CHANGES TO THE PROPERTY

3.1	Has there been any structural alterations, extensions, significant repairs or renewals to the property? E.g. loft or garage conversion, removal of internal walls/chimneys or change of use. If yes, outline the nature of the work for each and confirm the year it was completed.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

3.2	Has there been installation of replacement windows, roof windows, roof lights or glazed doors since 1 April 2002? If yes, outline the nature of the work for each and confirm the year it was completed.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

3.3	Does the property have cladding? If yes, what type of cladding is in place?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

3.4	Has a conservatory been added? If yes, confirm the year the installation was completed and whether any walls were removed.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

3.5 For each of the changes and installation, please confirm:

3.5.1	Was a building regulation approval and completion certificate obtained or an equivalent Competent Person Scheme Certificate?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Not required <input type="checkbox"/>
3.5.2	Was planning permission obtained?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Not required <input type="checkbox"/>
3.5.3	Was listed building consent obtained?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Not required <input type="checkbox"/>
3.5.4	Was any consent under a restriction in the title obtained?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Not required <input type="checkbox"/>

If you answered no to one or more of the 3.5 questions, outline the reason(s) why below.				

If you answered yes to one or more of the 3.5 questions, the relevant documents will be required by the buyers. Send copies of all documentation with this form.

3.6	Are any of the works listed above unfinished? If yes, provide details and explain why.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3.7	Are you aware of any breaches of planning permission conditions or Building Regulations consent conditions or work not having the necessary consents? If yes, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3.8	Are there any planning control issues to resolve? If yes, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4. NOTICES WHICH AFFECT THE PROPERTY

Are you aware of, or have you received any of the following notices?

4.1	The owner of a neighbouring property is proposing to develop property or land nearby or make alterations to nearby buildings?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
4.2	Any planning application that could affect the property, the enjoyment of it or the views from it?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
4.3	Notice informing you that maintenance, repairs or improvements are required to your property?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
4.4	Listed building application.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
4.5	Infrastructure project, proposed or in progress, i.e. wind turbine, railway or fracking etc.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
4.6	Any other relevant or legal notice.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
4.7	Other:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

You will need to provide details of any notices to your conveyancer and estate agent.

5. SPECIALIST ISSUES

5.1	Has there ever been any preventative work for dry rot, wet rot or damp carried out at your property? If yes, provide details below.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
5.2	Has there ever been any treatment of dry rot, wet rot or damp carried out at your property? If yes, provide details below.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
5.3	To your knowledge is the property affected by Japanese Knotweed or other invasive species? If yes, state whether there is a management plan in place and supply a copy with this form below.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
5.4	Has the property ever been subject to subsidence or structural fault? If yes, provide details below.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

Add any comments or explanations to questions 5.1–5.5 here.

6. FIXTURES AND FITTINGS

6.1 List any items that you intend to take which would be considered a fixture or fitting, e.g. carpets, curtains, light fittings and fitted cupboards etc.

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6.2 What additional furniture or possessions are you likely to include in the sale, irrespective of price?

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A final list will need to be completed after the sale is agreed with your legal representative.

7. UTILITIES/SERVICES

Indicate which services are connected to the property.

7.1	Service	Connected (yes/no or date to be connected)	Supplier
	Electricity		
	Gas		
	Liquid Petroleum Gas (LPG)		
	Water main or private water supply		
	Drainage to public sewer		
	Telephone		
	Cable TV or Satellite		
	Broadband		
	Solar panels		
	Other: *		
	Other: *		
	Septic tank		Date last emptied:
	Cesspool		Date last emptied:
	Sewerage treatment plant		Date last serviced:

Is the use of a septic tank, cesspool or sewerage treatment plant shared with other properties?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is any part of a septic tank, cesspool or sewerage treatment plant located on someone else's land? If yes, provide a plan showing the location of the system and how to access it.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the septic tank, cesspool or sewerage treatment plant comply with BSEN12566-3?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

*Other services include renewable technologies.

7.2	Do you have any licences, maintenance agreements, contracts or service agreements in relation to 7.1? If yes, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

7.3	Is there central/partial central heating in your property? If yes, provide details of the type of central heating. If no, continue to section 8 'Insurance'.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

7.4	When was the heating system installed? If after 1 April 2005, provide a copy of the CORGI or Gas Safe installation completion certificate.	Month:	
		Year:	
7.5	When was the heating system last serviced/maintained? Provide a copy of the last inspection report.	Month:	
		Year:	

7.6	Is the heating system in good working order? If no, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

8. INSURANCE

8.1	Has any buildings insurance ever been:		
	a	Subject to an abnormal rise in premium?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	b	Subject to high excesses?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	c	Subject to unusual conditions?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	d	Refused?	Yes <input type="checkbox"/> No <input type="checkbox"/>

If you answered yes to any of the 8.1 questions, provide details here.

8.2	Do you insure the property? If yes, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

9. BOUNDARIES/ACCESS

9.1	Is any part of the property not within the seller's legal ownership? If yes, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

9.2	Is there a current application to alter the boundaries of your property? If yes, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

10. RIGHTS AND INFORMAL ARRANGEMENTS

10.1	Do you have to contribute towards the shared cost of a jointly used service such as the maintenance of a private road, driveway, boundary or drain? If yes, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

10.2	Does the property benefit from any rights or arrangements over any neighbouring property? E.g. rights to go onto neighbouring land to maintain the property or right to park or drive over neighbours land etc. If yes, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

10.3	Has anyone taken steps to prevent access to the property, complain about or demand payment for access to the property? If yes, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

10.4	Is there a public right of way through and/or across your house, buildings or land? If yes, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

10.5	Do you know of any of the following rights or arrangements affecting the property?				
	a	Right of light.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
	b	Right of support from adjoining properties.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
	c	Customary rights, e.g. rights deriving from local traditions.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
	d	Other people's rights to mines and minerals under the land.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
	e	Chancel repair liability.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
	f	Other people's rights to take things from the land (such as timber, hay or fish).	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
	g	Any other rights or arrangements affecting the property?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

If you answered yes to any of the 10.5 questions, provide details here.	

11. OTHER ISSUES AFFECTING THE PROPERTY

11.1	Have there been any environmental issues (including flooding, radon gas, mining, quarrying or fracking) that affect the property since you've owned it? For example the type of flooding (e.g. coastal, river, surface water, sewer etc), level of radon, location of fracking and whether any action has been taken to prevent harm.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
11.2	Is this property subject to any excessive noise or disturbance that a potential purchaser should be aware of?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
11.3	Has the property been subject to any crime or burglary that the potential purchaser should be aware of?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
11.4	Is this property subject to a Green Deal loan or another financed home improvement scheme?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

11.5	Are there any air pollution issues affecting the property?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
11.6	Have there been any failed purchase transactions on the property within the last 12 months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
11.7	Are there any maintenance charges/service charges/Rentcharge or costs relating to the property other than in relation to a lease.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

If you answered yes to any of questions 11.1–11.7, provide details below. If you answered yes to question 11.4, please include any outstanding payments for the renewable devices and any feed-in tariffs.

12. ADDITIONAL INFORMATION

12.1	Are there any restrictions on use or alteration of the property which have not been complied with? If yes, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

12.2	Are you aware of any other material issues or information which relates to the property or has anything occurred which may affect the average person's decision to proceed? If yes, describe this issue and any action that has been taken. Disclosure required under the Consumer Protection from Unfair Trading Regulations 2008.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

CONSUMER PROTECTION REGULATIONS — DECLARATION

By signing this form I confirm the answers to be truthful and accurate and to the best of my knowledge. The questions have been designed to assist with the smooth selling of the property. Any misleading or incorrect answers are likely to be exposed later in the conveyancing process and may hinder the sale.

I will provide additional documentation in support of the information supplied on this form. I understand that this does not replace any official or legal information required for the sale of the property.

If there are any changes which alter the information provided, I will update the form immediately and notify the party marketing the property as well as my conveyancer.

Signed

Print

Date

Signed

Print

Date

Part B: Additional information required for the conveyancing process

1. LEGAL OWNERSHIP

1.1 Full name and address of legal owner(s)

Full name			
Address 1			
Address 2			
Town			
County		Postcode	

Full name			
Address 1			
Address 2			
Town			
County		Postcode	

Full name			
Address 1			
Address 2			
Town			
County		Postcode	

1.2 Seller's Conveyancer

Full name			
Address 1			
Address 2			
Town			
County		Postcode	
Email			
Reference			

1.3 Capacity in which the Seller sells

Legal owner	<input type="checkbox"/>	Mortgage in possession	<input type="checkbox"/>
Personal representative for a deceased owner	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Under power of attorney	<input type="checkbox"/>		

2. ABOUT THE PROPERTY

Which Council Tax band does this property fall within?	Band	
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3. BOUNDARIES

3.1	Looking towards the property from the road, who owns or accepts responsibility to maintain or repair the boundary feature?									
	a	On the left	Seller	<input type="checkbox"/>	Shared	<input type="checkbox"/>	Neighbour	<input type="checkbox"/>	Not known	<input type="checkbox"/>
	b	On the right	Seller	<input type="checkbox"/>	Shared	<input type="checkbox"/>	Neighbour	<input type="checkbox"/>	Not known	<input type="checkbox"/>
	c	At the rear	Seller	<input type="checkbox"/>	Shared	<input type="checkbox"/>	Neighbour	<input type="checkbox"/>	Not known	<input type="checkbox"/>
d	At the front	Seller	<input type="checkbox"/>	Shared	<input type="checkbox"/>	Neighbour	<input type="checkbox"/>	Not known	<input type="checkbox"/>	

3.2	If the boundaries are irregular, indicate ownership by written description or reference to a plan.

3.3	Is the seller aware of any boundary feature having been moved in the last 20 years? If yes, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3.4	During the seller's ownership, has any land or buildings previously forming part of the property been sold or any adjacent land or buildings purchased? If yes, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3.5	Does any part of the property or any building on the property overhang, or project under, the boundary of the neighbouring property or road? If yes, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3.6	Has any notice been received under the Party Wall Act 1996 in respect of any shared/ party boundaries? If yes, supply a copy of the notice and give details of any work carried out or agreed.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4. SERVICES CROSSING THE PROPERTY OR NEIGHBOURING PROPERTY

4.1	Do any drains, pipes or wires serving the property cross any neighbour's property?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
4.2	Do any drains, pipes or wires leading to any neighbour's property cross the property?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>
4.3	Is there any agreement or arrangement about drains, pipes or wires?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

If yes, supply a copy or provide details:				

4.4	Have solar panels been installed? If yes, answer a, b and c below.			Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	a	In what year were they installed?				
	b	Are the solar panels owned outright?			Yes <input type="checkbox"/>	No <input type="checkbox"/>
	c	Has a long lease of the roof/air space been granted to a solar panel provider? If yes, please supply copies of the relevant documents.			Yes <input type="checkbox"/>	No <input type="checkbox"/>
			Enclosed <input type="checkbox"/>	Lost <input type="checkbox"/>		

5. GUARANTEES

5.1 Are there any guarantees or warranties relating to this property?

Guarantee			
National House Building Council (NHBC) or similar warranty	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Lost <input type="checkbox"/>
Roofing work	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Lost <input type="checkbox"/>
Damp proofing	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Lost <input type="checkbox"/>
Timber treatment	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Lost <input type="checkbox"/>
Central heating and/or plumbing work	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Lost <input type="checkbox"/>
Double glazing (windows, doors, roof lights/windows/conservatory)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Lost <input type="checkbox"/>
Electrical work	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Lost <input type="checkbox"/>
Preventative work/remedial action relating to subsidence	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Lost <input type="checkbox"/>
Solar panels	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Lost <input type="checkbox"/>
Other:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Lost <input type="checkbox"/>

Please confirm that you will leave all paperwork relating to any guarantees at the property when you move out.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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5.2	Are there any outstanding claims or current applications relating to any of the above? If yes, provide details.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Don't know <input type="checkbox"/>

6. ENERGY PERFORMANCE CERTIFICATE (EPC)

6.1	Does your property have an EPC undertaken within the last ten years? You can retrieve a copy from: epcregister.com	Yes enclosed <input type="checkbox"/>	No <input type="checkbox"/>
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Attach an EPC to this form. If you do not have an EPC, you will need to get one for your property.

7. ELECTRICITY

7.1	Has the whole or any part of the electrical installation been tested by a qualified and registered electrician?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Year:		
7.2	Has the property been rewired or had any electrical installation work carried out since 1 January 2005? If yes, provide details below and supply the Building Regulations Compliance and Completion Certificate (or equivalent) with this form.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Year:		

8. OCCUPIERS

8.1	Does anyone aged over 17 (other than the owner) live at the property? If yes, please provide their full name and age.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

8.2	Have all occupiers aged over 17 agreed to sign the contract to confirm that they will vacate the property prior to completion of the sale? If no, provide details (e.g. the property is sold let to tenants and supply a copy of the tenancy agreement).	Yes <input type="checkbox"/>	No <input type="checkbox"/>

9. TRANSACTIONAL INFORMATION

9.1	Is the sale dependent on the seller completing the purchase of another property on the same day?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9.2	Does the seller have any special requirements about a Completion/moving date? If yes, provide details of dates on which the seller cannot Complete/move.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

9.3	Will all rubbish be removed from the property (including from the loft, shed, garden, outbuilding, garages and sheds) and the property left clean and tidy on completion?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9.4	Will any light fittings that are removed be replaced with ceiling rose, flex, bulb holder and bulb?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9.5	Will all keys for the windows and doors and details of alarm codes be left at the property or with the estate agent?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9.6	Will reasonable care be taken when removing any fittings or contents and any damage made good?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

DECLARATION

We confirm that all information provided is accurate to the best of our knowledge and if we should become aware of any change to the information supplied prior to exchange of contracts for the sale of the property we will update our conveyancer.

All sellers should sign this form.

Signed

Print

Date

Signed

Print

Date